ALTA DE BIENES MUEBLES, VALORES O DINERO EN EFECTIVO

DEL INTITUTO NACIONAL DE LAS MUJERES

**Fecha: \_\_\_/\_\_\_/\_\_\_**

**Ejercicio Presupuestal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Hoja \_\_\_\_\_ De\_\_\_\_\_**

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| **NÚMERO** | **UBICACIÓN FÍSICA EL BIEN** | **ÁREA ENCARGADA DEL RESGUARDO DEL BIEN** | **INVENTARIO** | **TIPO (mobiliario,maquinaria,valor o dinero en efectivo)** | **DESCRIPCIÓN DEL BIEN** | **MARCA** | **MODELO** | **SERIE** | **VALOR DEL BIEN** | **VIGENCIA DE LA POLIZA** | **COMENTARIOS** |
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**RESPONSABLE DEL MOVIMIENTO** **AUTORIZA EL MOVIMIENTO**

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NOMBRE, CARGO Y FIRMA NOMBRE, CARGO Y FIRMA

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